



Notice of meeting

Who: NRPC Transportation Technical Advisory Committee (TTAC)
When: **Wednesday, February 11th, 2026, at 12 pm**
Where: NRPC Conference Room, 30 Temple Street, Suite 310, Nashua, NH, 03060. If you are unable to attend in-person, you may participate remotely through Zoom:
<https://nashuarpc.zoom.us/j/83667455062?pwd=NDRQR3ROUWJyVU5UR093U1R4Mlkydz09>
Meeting ID: 836 6745 5062
Passcode: 975745

Members attending remotely may vote, but do not count towards a quorum. **We strongly encourage in-person attendance, because we need a quorum to move Action Items forward.**

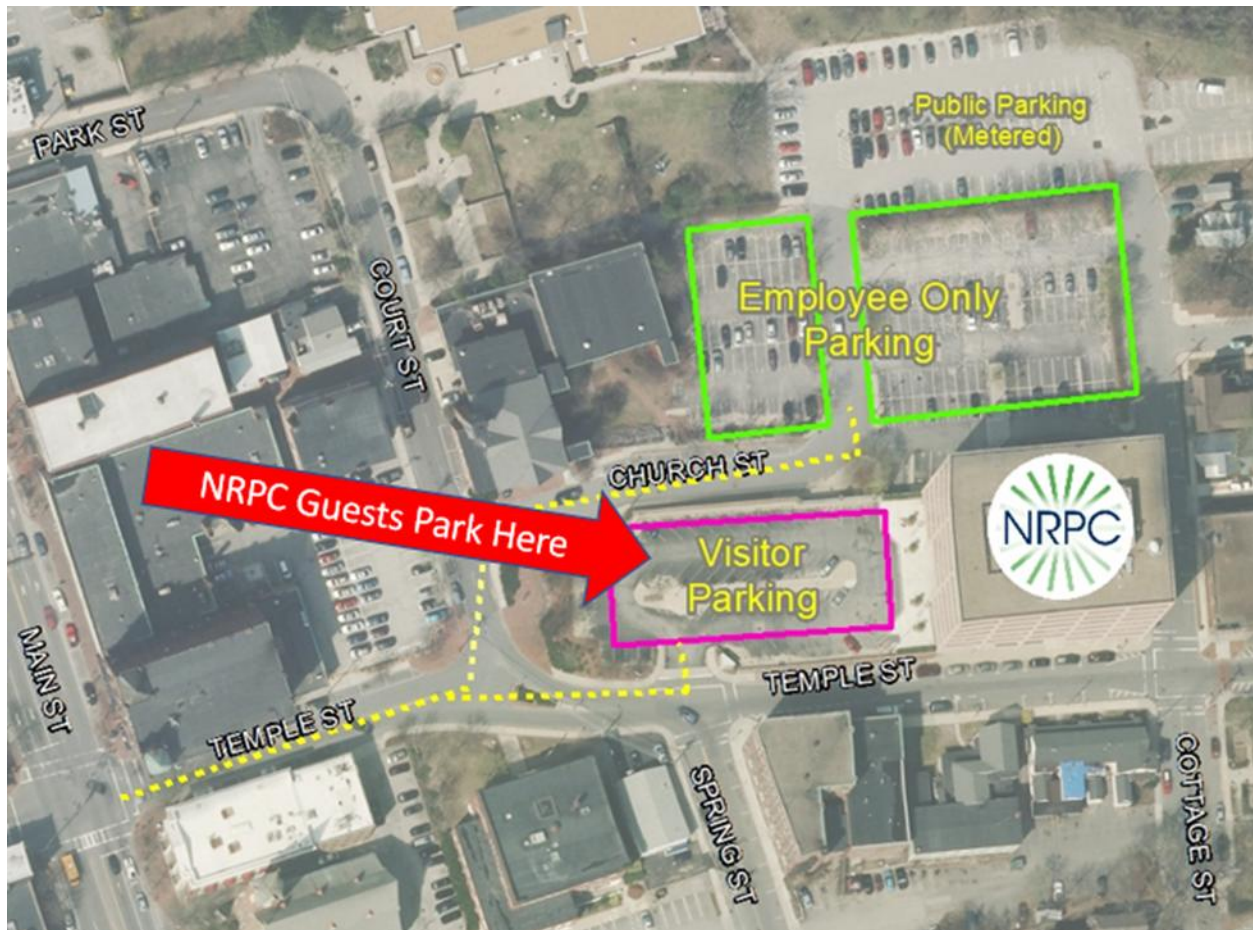
Agenda

1. Call to Order and Introductions
2. Approval of Minutes: January 14th, 2026 (Attachment 1) - **Action Item**
3. Nashua Transit System Public Transit Agency Safety Plan & Transit Asset Management Targets (Attachment 2) – **Information Item**
Camille Correa, NTS Transit Administrator, will provide information about the NTS safety & Transit Asset Management targets for 2026.
4. Greater Nashua Regional Coordination Council (RCC7) – Community Rides Pilot Program – **Information Item**
NRPC staff will provide information about the RCC7 Community Rides Pilot Program.
5. FFY2025-2028 TIP February Minor Revisions (Attachment 3) – **Information Item**
6. Other NRPC project updates
7. Municipal, State, and Federal updates
8. Adjourn

Next NRPC Transportation Technical Advisory Committee (TTAC) Meeting:
Wednesday, March 11th, 2026

****LUNCH WILL BE PROVIDED****

**BUILDING MANAGEMENT REQUESTS THAT VISITORS NOW PARK IN THE UPPER LOT
(See the attached map)**



Draft Minutes Transportation Technical Advisory Committee (TTAC)

Wednesday, January 14, 2026, 12 pm, Public Meeting with Zoom Option

Attendees:

Eric Slosek, Amherst
Will Ludt, Amherst
Ben Witham-Gradert, Hudson
Geoffrey Allen, Lyndeborough
Mark Chamberlain, Lyndeborough
Jerid Pretzer, Merrimack
Kyle Finnell, Milford
Wayne Husband, Nashua
Sam Durfee, Nashua
Mark Saunders, Nashua
Jennifer Beauregard, Pelham
Nick Germain, Wilton
Camille Correa, NTS
Mac Bevier, NHDES
William Rose, NHDOT (Zoom)
Leigh Levine, FHWA (Zoom)
Wendy Hunt, Nashua (Zoom)

NRPC Staff:

Emma Rearick, Transportation Planner
Matt Waitkins, MPO Coordinator
Cassie Cashin, Regional Planner
Donna Marceau, Regional Mobility Manager
Ryan Friedman, Senior GIS Planner
Tyrel Borowitz, GIS Analyst
Salem Quinn, Admin./Comms. Coordinator
Jay Minkarah, Executive Director

1. **Call to order** Waitkins called the meeting to order at 12:04 pm. Introductions were made.
2. **Approval of minutes**
 - **Motion by Witham-Gradert: To approve September 10, 2025, TTAC meeting minutes, as presented.** Seconded by Husband. A voice call vote was conducted. **Motion adopted** with Beauregard, Chamberlain, Finnell, and Bevier abstaining.
 - **Motion by Chamberlain: To approve November 12, 2025, TTAC meeting minutes, as presented.** Seconded by Witham-Gradert. A voice call vote was conducted. **Motion adopted** with Finnell, Saunders, and Bevier abstaining.
 - **Motion by Chamberlain: To approve December 10, 2025, TTAC meeting minutes, as presented.** Seconded by Husband. A voice call vote was conducted. **Motion adopted** with Beauregard, Finnell, and Witham-Gradert abstaining.
3. **TIP Amendment 3:** Waitkins gave presentation regarding TIP Amendment 3 and the projects in the region that were affected. Discussion among members regarding the procedures, funding options, and options.
 - **Motion by Chamberlain: THAT the NRPC TTAC recommends adoption by the Nashua Metropolitan Planning Organization of Amendment 3 to the FY 2025-2028 NRPC Transportation Improvement Program (TIP) as discussed.** Seconded by Saunders. A rollcall vote was conducted. **Motion adopted** with Germain objecting, Husband and Bevier abstaining.
4. **FFY2025-2028 TIP January Minor Revisions:** Waitkins gave a presentation regarding the January Minor for the TIP and GACIT updates.

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5. **NH Department of Environmental Services Grant Programs Discussion:** Bevier presented in-depth information about available grant programs. Of note, the Granite State Clean Fleets program offsets emissions with a state trust fund. This program is assessed monthly. The NH Clean Diesel program has \$3 million for level 2 electric vehicle charging stations. Asking for public feedback by 1/31/26. The level 2 charger is slower than a fast charger but has added economic benefits. Slides will be sent to the group.
 6. **NRPC Transportation Improvement Program (TIP) Management Software Discussion:** Friedman and Rearick presented a demonstration of the Project Tracker software (Ecointeractive) that is being used to manage the TIP. Fields are matched to NHDOT for a seamless data integration. The public facing portion shows projects already filtered to our region. A user can filter by town, project type, and other fields. There is a snapshot of the project when you click on a row that will include a map and history of revisions and funding. There is a PDF download, which will include all information on the project. There is an interactive map. This shows a mapped version of projects that are mappable. Statewide projects are not included because they aren't mappable. A user can also click on the row to get the summary of information. The data is updated every time NHDOT sends new data, which is about once a month. The Plan Revisions tab shows the projects that are revised in each minor or amendment. The dropdown menu on the top lets you look at the TIP, TYP, and MTP. However, only the TIP is populated right now. The TYP and MTP will be added later, which is going to take more time. If a project is removed from the TIP, the project will stay in project viewer, but the report will say removed.
 7. **Other NRPC project updates:**
 - a. No Greater Nashua RCC7 meeting in January, only in February.
 8. **Municipal, State, and Federal updates:** Witham-Gradert (Hudson): NHDOT attended meeting to note about dissolving circumferential highway, and parcels will be available for sale.
 9. **Meeting adjourned at 1:39 pm.**

The next meeting is Wednesday, February 11, 2026.

Respectfully submitted by Salem Quinn, Administrative/Communications Coordinator NRPC



ATTACHMENT 2

MEMORANDUM

TO: NRPC Transportation Technical Advisory Committee
FROM: Matt Waitkins, MPO Coordinator
SUBJECT: 2026 Nashua Transit System Public Transit Agency Safety Plan & Transit Asset Management Targets – Information Only
DATE: February 5th, 2026

BACKGROUND:

Transit agencies receiving Federal Transit Administration (FTA) funds must develop and implement Transit Asset Management (TAM) plans and Agency Safety Plans (ASP) to improve safety, reliability, and performance. Key requirements include setting annual performance targets for capital asset conditions (TAM) and safety events (PTASP), reporting data to the National Transit Database (NTD), and coordinating targets with state/MPO partners.

The Nashua Transit System has developed the following targets for Calendar Year 2026. Camille Correa, NTS Transit Coordinator, will lead a discussion about this information at the February 11th TTAC meeting.

NASHUA TRANSIT SYSTEM

TAM FY2026 SGR Targets

Asset Category	FY2025 Target			FY2025 Actual			FY2026 Target		
	Assets over ULB on 10/1/24			Assets over ULB on 10/1/2025			Assets over ULB on 10/1/2025		
Revenue Vehicles	Total #	# Over ULB	% Over ULB	Total #	# Over ULB	% Over ULB	Total #	# Over ULB	% Over ULB
Transit Buses	12	0	0%	12	0	0%	12	0	0%
Paratransit Vans (Cutaways and Vans)	9	5	56%	9	5	56%	9	7	78%
Equipment	Total #	# Over ULB	% Over ULB	Total #	# Over ULB	% Over ULB	Total #	# Over ULB	% Over ULB
Non-Revenue/Service Vehicles	2	0	0%	2	0	0%	2	0	0%
Trucks and other Rubber Tire Vehicles	4	3	75%	4	3	75%	4	3	75%
Facilities	Total #	# Below 3.0	% Below 3.0	Total #	# Below 3.0	% Below 3.0	Total #	# Below 3.0	% Below 3.0
Administrative Offices	1	0	0%	1	0	0%	1	0	0%
Passenger Facility	1	0	0%	1	0	0%	1	0	0%
Maintenance Garage	1	0	0%	1	0	0%	1	0	0%

Narrative:

Paratransit Vans (Cutaway):

Three Cutaways will be purchased in the Spring of 2026. The estimated time it will take to build the vehicles is 12 months.

Three (3) vehicles are over the useful life benchmark in FFY 24. In FFY 25 the number increased to 5. In FFY 26 the number will increase to 7. The three replacement vehicles will arrive in late 2026 early 2027. There is one vehicle on order which is scheduled to arrive in the Spring of 2026.

Non-Revenue/Service Vehicles:

There are two Non-Revenue admin vehicles: Ford Escape and a Nissan Leaf.

Trucks and other Rubber Tire Vehicles:

over ULB reduced from 4 to 3. There are only 3 Rubber tire vehicles that are over the ULB. The vehicles are in good condition; therefore, not scheduled to be replaced.

Written by Camille Correa, Transit Administrator and Accountable Executive.

Okay to proceed with submitting the FY 26 targets and narrative overview to NTD.

Camille Correa

Signed

7/15/2025

Date

January 21, 2026

Proposed Final Safety Performance Targets for calendar year 2026.

Categories and Rate: 10 Categories

PTASP Performance Measures												
2026												
Safety Performance Targets												
2026	Mode of Transit Service	Actual vs Targets	Major Event Rate	Collision Rate	Vehicular Collision Rate	Pedestrian Collision Rate	Fatality Rate	Injury Rate	Transit Worker Fatality Rate	Transit Worker Injury Rate	Assaults on Transit Worker Rate	System Reliability Rate
Fixed Route (FR)	Actual	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0
	Targets	2	2	2	0	0	3	0	0	0	4	85
Demand Response (DR)	Actual	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0
	Targets	0	0	0	0	0	0	0	0	0	0	30

2025 VRM

435,042

112,610

The Safety Performance Targets in the table above were determined using the reportable safety events to the National Transit Database for calendar years 2023, 2024 and 2025.

Year	Injuries		Major Events		Assaults on a Transit Worker	
	Fixed Route	Demand Response	Fixed Route	Demand Response	Fixed Route	Demand Response
2023	1	0	1	0	0	0
2024	5	1	2	0	2	0
2025	3	0	3	0	6	1

2023: 1 injury for fixed route, 1 major event for fixed route

2024: 6 injuries (5 for fixed route and 1 for demand response), 2 major events for fixed route
2 assaults on a Transit Worker (non-physical 2 for fixed route).

2025: 3 injuries (3 for fixed route and 0 for demand response), 3 major events for fixed route,
7 assaults on a Transit Worker non-physical (6 for fixed route and 1 for demand response).



MEMORANDUM

TO: NRPC Transportation Technical Advisory Committee

FROM: Matt Waitkins, MPO Coordinator

SUBJECT: Minor Revisions FY2025 – 2028 NRPC TIP February 2026 – Information Only

DATE: February 5th, 2026

The Nashua Regional Planning Commission (NRPC) has received proposed **February Minor Revisions** to the adopted Nashua Metropolitan Area FY2025 – 2028 Transportation Improvement Program (TIP) from the New Hampshire Department of Transportation (NHDOT). The NRPC is expected to revise the TIP with corresponding updates to the FY2023-2050 Metropolitan Transportation Plan (MTP).

Minor revisions are administrative in nature and require no action by the NRPC TTAC or by the MPO Policy Committee.

TIP MINOR REVISIONS THRESHOLDS - ([Link to NHDOT STIP Amendment Procedures](#))

- Minor changes in the total cost of a project (up to 25%);
- Changes to the cost of transit agency projects to reflect annual FTA allocations.
- Minor changes to the scope of work or description of a project that do not affect the regional emissions analysis or otherwise trigger a conformity determination;
- Combining or separating two or more projects that are part of an approved STIP, so long as the total cost changed is within the Minor Revision thresholds;
- Combining or separating phases within a project that are part of an approved STIP, so long as the total cost changed is within the Minor Revision thresholds;
- Identifying a specific project that was part of a programmatic project and adjusting the programmatic project accordingly, so long as the total cost changed is within the Minor Revision thresholds;
- Changes to the funding category(s) identified in an approved STIP for a project that are within the Minor Revision thresholds;
- A change in the fiscal year of any phase or portion of a phase of a project in areas where expedited project selection procedures have been adopted, provided they are advanced or delayed within the STIP years and do not affect the financial constraint of the STIP or trigger a Conformity Determination.
- Expedited procedures are currently in effect for the entire State of NH

NRPC projects that are being revised:

- **Merrimack (29174)** – US3 from Wire Rd. to Baboosic Brook – Bridge Replacement US3 over Baboosic Brk (BR# 118/135) & Reconstruct Wire Rd/US3 Intersection.

Proposed change:

- Decrease overall project cost estimate from \$12,947,210 to \$12,780,285.
- This is a 1.3% decrease in funding within the TIP years.

Reason for the change:

- The project cost is being adjusted for inflation.
 - An estimate after the start of a new fiscal year drops a year from the inflation calculations.
 - As a result, the funding decreases because one less year is included in the inflation calculation.

Analysis:

- A change in the project cost within the TIP years of <25% requires a Minor Revision.

- **Milford (42470)** – NH101 & NH13 – Improvements to the “Oval” to improve traffic flow (Sec 1702 – Demo id NH038 & NH058).

Proposed change:

- The Construction phase is moving from FFY2026 to FFY2027.

Reason for the change:

- This adjustment is at the request of the Town and is to accommodate an updated project timeline.

Analysis:

- A change in the fiscal year of any phase of a project requires a minor revision.

- **PROGRAM (NTS5307)** – Nashua Transit System - FTA 5307 Funds for Capital, Planning, Prev Maintenance ADA & Operating Assist. for Nashua Transit(NTS).

Proposed change:

- Increase overall project funding in the TIP years from \$18,184,693 to \$18,687,628.
- This is a 2.8% increase in funding within the TIP years.

Reason for the change:

- NTS and NRPC recently submitted an update to the project estimates for the FTA 5307 project.
- This minor revision matches the requested change to the 5307-funding estimate.

Analysis:

- A change in the project cost within the TIP years of <25% requires a Minor Revision.

- **PROGRAM (NTS5310)** – Nashua Transit System - Traditional/Nontraditional 5310 Projects Improving Mobility of Seniors & Individuals w/Disabilities.

Proposed change:

- Increase overall project funding in the TIP years from \$1,493,020 to \$1,742,778.
- This is a 16.7% increase in funding within the TIP years.

Reason for the change:

- NTS and NRPC recently submitted an update to the project estimates for the FTA 5310 project.
- This minor revision matches the requested change to the 5310-funding estimate.

Analysis:

- A change in the project cost within the TIP years of <25% requires a Minor Revision.

- **PROGRAM (NTS5339) – Nashua Transit System - FTA 5339 Formula Funds for Bus & Bus Related Equipment & Facilities Capital Projects.**

Proposed change:

- Increase overall project funding in the TIP years from \$2,705,699 to \$2,794,375.
- This is a 3.27% increase in funding within the TIP years.

Reason for the change:

- NTS and NRPC recently submitted an update to the project estimate for the FTA 5339 project.
- This minor revision matches the requested change to the 5307-funding estimate.

Analysis:

- A change in the project cost within the TIP years of <25% requires a Minor Revision.

Statewide & Programmatic Projects

- **PROGRAM (CRDR) – Various Locations - Culvert Replacement/Rehabilitation & Drainage Repairs (Annual Project)**

Proposed change:

- Shifting Construction funds to Preliminary Engineering and Right of Way phases.

- **PROGRAM (ENV-POST-CON) – Various Statewide Locations - Environmental commitments for post-construction.**

Proposed change:

- Shifting funds between project years.